TERMS & CONDITIONS **START ART SCHOOL PTY LTD**

Enrollment
Availability of term classes & holiday workshops are indicated on the website.
Please book online or via phone. If classes are fully booked – we keep a waiting list.
Enrollment is only secure when START ART SCHOOL has received payment.

Payment of fees
Payment options – bank transfer, credit card, PayPal, or cash payments.
Class fees are listed on our website.
Payment of fees, are required to secure a place.

Cancellation and Refunds
START ART SCHOOL reserves the right to amend any class, teacher or schedule. In such circumstances, we endeavour to provide a substitute teacher of equal standing. Should a class have to be cancelled due to insufficient enrollments, all students enrolled in that class will be contacted, an alternative class arranged or a full refund provided.

Tutors
Tutors at START ART SCHOOL have valid Working with Children Checks & have read our Child Safety Code of Conduct.

---------- TERM CLASSES - 6-12 YEAR OLD CLASSES ----------

MISSED CLASSES
There are no transfers, credits, refunds or adjustment in fees if your child misses a class without prior notice.

CATCH UP CLASSES
Catch up classes can be applied for, once per term, per student.
Notice of Absents cannot be applied for retrospectively, we need to be informed prior to the class commencing.

OUR CATCH UP WEEK runs from MONDAY - SATURDAY

WEEKDAY CLASSES - One "catch up" lesson, per child, per term.
- On a weekday within the same week as the class missed.
- On the Saturday immediately following the class missed.

WEEKEND CLASSES - One "catch up" lesson per child, per term.
- On the same Saturday as the missed class (in a different timeslot)
- On a weekday prior to the Saturday class that will be missed.
- On the following Saturday, as an additional 1 hour added to your child's class time.

If you do not show up for a class or meet the notice of absents requirements, no "catch up class" will be offered.

RE- ENROLLMENT for existing term students
Children enrolled in term classes have first option to re-enroll to the following term, on condition re-enrolment is done via the START ART SCHOOL website, by the last day of the preceding term.
An email link for re-enrolment is sent to all parents prior to the end of term.
Re-enrollment is accepted in order of applications received and will be confirmed by email.
If children are not re-enrolled it will be presumed that have relinquished their place in term class.

Loyalty Discounts - Term Enrolled Students (only for students enrolled for the entire 8 week term preceding the holidays)
Term enrolled student receive an $8.50 discount on each holiday class they book into.
This needs to be processed when bookings are made and cannot be applied for retrospectively.
We offer a sibling discount for Term enrolled students.

---------- SCHOOL HOLIDAY ART PROGRAM ----------

All holiday class transfers; refunds and cancellations need to be discussed via phone or email.

Holiday Class Transfers – NO CHARGE
You can transfer your child from one class to another within the same holiday program at NO CHARGE if there is an available place to transfer to. Confirmation of this possibility will need to be approved by the art school.

Student Transfer - Holiday Class - NO CHARGE
You can transfer a holiday art class booking to another child, such as a sibling or friend at any time and at NO CHARGE. Please advise the art school of the change prior to the class going ahead.

Credits
Credit vouchers will be provided for cancelled classes – only if application is made 7 days prior to the first day of the holiday program commencing.
Credit vouchers will only be valid for the current or immediately following holiday program, after that they expire.

Refunds
Refunds can be arranged however the following administration fees will apply to all refunds:

$10 per lesson cancelled - 10 days or more prior to commencement of the 1st day of the Holiday Program.
$15 per lesson cancelled - 9 - 7 days prior to commencement of the 1st day of the Holiday Program.
$20 per lesson cancelled - 6- 3 days prior to commencement of the 1st day of the Holiday Program.
$30 per lesson cancelled - 72 hours prior to commencement of the 1st day of the Holiday Program.
There will be no refunds or credits if you withdraw, cancel or do not show up on the day of the class.

Loyalty Discounts - Holiday Program Students
If you make more than 7 booking in one holiday program for a specific child you will receive a free holiday lesson valued at $80 for the immediately following holiday program. After that the voucher expires.
We do not offer sibling discounts for Holiday art lessons.

Required Age to Attend - Holiday Program
We accept children attending primary school kindergarten class – after they have attended one full term at primary school. We suggest these children are only booked into one 3hr class and not the full day.
We do not accept PRE-SCHOOLERS into our Holiday Art Program.
If a child not fitting the required age criteria is booked into the holiday program, they will not be able to attend.
The standard refund policy will apply to preschoolers who have been booked in.

Art Materials
All art materials are supplied, it is suggested that students wear clothing appropriate for art class.

Photography
At times we take photos of children's artworks. We never take a photo showing a child's face.
Any photos taken will only be used for promotional purposes for START ART SCHOOL, (brochures, social media, editorials and our website etc.). These photos will never be sold and are used exclusively by and for START ART SCHOOL. Your consent applies as a Condition of Enrollment unless you notify us otherwise, in writing.

Student conduct
We expect all students to respect fellow START ART SCHOOL students, teachers, artworks, art materials and the all property on the premises. Discrimination on the grounds of age, race, gender, sexuality, physical or intellectual disability or religion will not be tolerated.
If a child exhibits disruptive or inappropriate behaviour, we reserve the right to request parents remove their child from a class, from the remainder of a lesson, the term or holiday program, without a refund of fees.

Punctuality
Out of respect for teachers and other students, children are requested to be punctual for class. Children should be escorted to & from the art school by a parent or guardian, signed in on arrival and collected at the end of class.

Occupational Health & Safety
If Children have an existing medical condition, allergy or disability that may affect participation in a class, please notify the START ART SCHOOL teacher at the time of enrollment.
Children with temperatures, cold, flu or Covid symptoms will not be able to attend classes.
Our premises have well marked emergency EXITS which the children will be made aware of.
All START ART SCHOOL teachers have a Working With Children Clearance - WWC numbers are available on our website.

Insurance
START ART SCHOOL, is insured for public liability to the value of 20,000.000 with The Hollard Insurance Company Pty Ltd.

Indemnity
Enrollment in a class indicated that you indemnify START ART SCHOOL PTY LTD, Vivienne du Toit and START ART SCHOOL staff, against all responsibility and claims, for accident, loss or injury suffered by you, your child or any of your property during the course of any activity or while on the START ART SCHOOL premises.
It also authorizes START ART SCHOOL and its staff to obtain medical assistance for you or your child should the situation arise and that you agree to meet any expense related to this medical attention.
It is your responsibility to notified START ART SCHOOL of any medical condition, severe allergy or disability that you or you child has that may impact you or your child/and or a fellow students during a course or art class.

Activity Risks & Insurance
Please note that START ART SCHOOL PLY LTD does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident while participating at START ART SCHOOL all costs associated with the injury, including medical costs are the responsibility of the parent/carer.

Privacy
All contact information you supply to START ART SCHOOL will NOT be disclosed outside the art school without your consent, except where required by law. At times we will contact past & present enrolled families for marketing purposes. Should you wish to be removed from our database please let us know.

© START ART SCHOOL PTY LTD